

OFFICIAL PROCEEDINGS OF THE POLICE AND FIRE BOARD OF THE CITY OF LANSING

Proceedings, January 11, 1962

The Police and Fire Board met in regular session and was called to order by Chairman Henry W. Noack.

ROLL CALL

Present: Commissioners Mahoney, Anderton, Bos, Noack, Shewell—5.

Absent: Commissioners Ames, Smith, Lanning—3.

The minutes of the previous session were approved as printed.

COMMUNICATIONS

A quotation on the renewal of the Wolverine Fleet Policy, including twelve new automobiles that were put in service November 1, 1961, totalling \$2,097.13 was submitted to the Board by Roger D. Ammon, Agent of Ammon-McBride-Moore.

By Commissioner Mahoney—

Based on previous coverage and premiums, I recommend that the fleet policy be renewed with Ammon-McBride-Moore.

Supported by Commissioner Bos.

Carried.

Chief Stragier presented copies of accident reports involving four police cars.

Received and placed on file.

Chief Stragier presented a check for twenty-five dollars from the Michigan National Bank payable to the Police Relief Association.

By Commissioner Mahoney—

I recommend that the check be accepted and be turned over to the Police Relief Association.

Supported by Commissioner Anderton.

Carried.

Chief Keenoy presented a letter from Mr. and Mrs. H. M. Galligan commending the members of the fire department for their splendid work at a fire at their home December 31st.

Received and placed on file.

A communication from Local 421, Lansing Fire Fighters, requesting a meeting with the Police and Fire Board to explain their requests for the 1962-1963 budget was received by the Board.

Referred to the Ways and Means Committee.

Chief Stragier submitted a written report to the Board that Miss Eleanor Gaiduchik was employed as a typist clerk for the detective division, effective January 3rd, replacing Mrs. Dema Morgan.

Received and placed on file.

Chief Stragier submitted a recommendation that the appointments be confirmed of the following probationary patrolmen who were appointed January 31, 1961:

Kenneth Bracco, Arnold Conn, Bobby Evans, Irvin Ruby, Rex Burt, James Crandall, James Heyden, Robert Woodward.

By Commissioner Mahoney—

I recommend that their appointments be confirmed.

Supported by Commissioner Anderton.

Carried.

Chief Stragier reported on four members of his department on sick leave; that the radio division was moving from the Communications building to No. 4 station; and that some of the younger policemen wished to form a softball team.

By Commissioner Mahoney—

That Chief Stragier find out if Patrolman Waters would go to either the University of Michigan Hospital or the Ford Hospital for a complete examination and report regarding his back ailment.

Supported by Commissioner Bos.

Carried.

Chief Keenoy reported on two members on sick leave and the moving of the alarm division to No. 4 station.

Board adjourned.

WILLIAM R. GREW,
Secretary.

B/C

OFFICIAL PROCEEDINGS OF THE POLICE AND FIRE BOARD OF THE CITY OF LANSING

Proceedings, February 1, 1962

The Board met in special session and was called to order by Chairman Henry W. Noack.

ROLL CALL

Present—Commissioners Ames, Anderson, Bos, Mahoney, Noack, Shewell—6.

Absent—Commissioners Lanning and Smith—2.

The minutes of the previous meeting were approved as printed.

COMMUNICATIONS

Communication received from Councilman Bradshaw requesting a copy of the Police and Fire budgets no later than February 15, for the fiscal year of 1962-63.

Referred to the Ways and Means Committee of the Police and Fire Board.

Communication received from Lucile E. Belen, Mayor Protem, pertaining to the communication to Mr. Walter Keast and a scheduled meeting.

Received and placed on file.

Communication received from Chief Stragier informing the Board that a check for \$427.78 had been received from the Tower Insurance Company to cover costs of repair to a police car, covered under the collision policy.

By Commissioner Mahoney—

That the matter be referred to Councilman Brooks. Supported by Commissioner Bos.

Carried.

Communication received from Doctor Bassett advising the Board on the condition of patrolman Jack Waters and the possibility of further surgery.

Received and placed on file.

Communication received from Dr. McNamara on the condition of patrolman Jack Waters with his recommendations pertaining to clinic work at Ford Hospital.

Received and placed on file.

Communication received from Chief of Police Stragier on the matter of obtaining funds to equip a softball team and enter city league competition for the coming year, for the police department.

By Commissioner Anderson—

That the matter of obtaining funds to purchase the equipment and pay the league entry fee for the police department be referred to the Ways and Means Committee of the City Council, requesting that the funds be granted to the police department. Supported by Commissioner Bos.

Carried.

Communication received from patrolman John Williams requesting permission to borrow ahead on his sick time until he can return to duty.

By Commissioner Mahoney—

That patrolman Williams be instructed to use his vacation time as set forth in the rules, and that the matter of granting additional time be referred to the City Attorney for his opinion. Supported by Commissioner Ames.

Carried.

RESIGNATIONS

Resignation of patrolman Edmund Wolford III submitted, effective February 1st, 1962.

By Commissioner Mahoney—

That the resignation be accepted. Supported by Commissioner Anderson.

Carried.

COMMITTEE REPORTS

February 1, 1962

Police and Fire Board

City of Lansing

Gentlemen:

Your Committee on Ways and Means recommends that a salary increase of five hundred dollars per year be granted to police officers with the classification of patrolman 1, or higher, to include the Inspector and Chief, for the fiscal year starting July 1, 1962.

It is the recommendation of the Committee that patrolmen with the classification of 1, with less than four years of seniority and who have not attained the full paid patrolman status, shall be given the raise on a pro-rated basis, equal to their seniority.

We recommend the adoption of this report, and that a copy be submitted to the Mayor and City Council for their consideration.

Respectfully submitted,

HOWARD V. SHEWELL,
JAMES F. ANDERTON,
JOHN A. AMES,
Committee on Ways and Means,
Police and Fire Board.

By Commissioner Mahoney—

That the report of the Committee be adopted. Supported by Commissioner Ames.

Roll call vote requested by Commissioner Mahoney.

Yeas—6; Nays—0.

The Police Department presented the proposed budget for the fiscal year of 1962-63 as approved by the Ways and Means Committee of the Police and Fire Board, for Board approval.

Roll call vote requested by Commissioner Mahoney.

Yeas—6.

Nays—0.

The Fire Department presented the proposed budget for the fiscal year of 1962-63 as approved by the Ways and Means Committee of the Police and Fire Board, for Board approval.

By Commissioner Mahoney—

That the budget be approved as submitted. Supported by Commissioner Anderton.

Carried: Yeas—6; Nays—0.

Board adjourned.

DAVID M. DUNCAN,
Secretary.

OFFICIAL PROCEEDINGS OF THE POLICE AND FIRE BOARD OF THE CITY OF LANSING

Proceedings, February 8, 1962

The Board met in regular session and was called to order by Chairman Henry W. Noack.

ROLL CALL

Present: Commissioners Anderton, Bos, Mahoney, Noack, Shewell, Lanning and Smith—7.

Absent: Commissioner Ames—1.

Commissioner Ames was excused from attending the meeting.

Councilman Brooks and Preuss also attended the meeting.

The minutes of the previous meeting were approved as printed.

COMMUNICATIONS

Communication received from Dorothy Drolett, thanking the officers in the police department who responded to a call on February 2nd, to aid her father Dr. Fred Drolett when he fell in the home, during his recent illness.

Received and placed on file.

Communication received from Harrie D. Nelson, Adjutant, Lansing Council of Veterans Organizations, asking for Board approval in placing markers on the homes housing invalids, referring to the board action of the Lansing Council of Veterans Organizations on January 31, 1962.

By Commissioner Mahoney—

That the matter be referred to the City Council.

Supported by Commissioner Bos.

Carried.

Communication received from Capitol City Branch No. 122, National Letter Car-

riers of Lansing, commenting on the resolution passed by their organization in opposition to the Police and Fire Board resolution prohibiting Lansing Firemen from doing outside work and seeking additional employment.

Received and placed on file.

Communication received from the Mayor's Office, notifying the board of the dates set for the hearings on the Police and Fire budgets for the fiscal year of 1962-63, requesting as many board members to attend as possible.

Referred to the Ways and Means Committee of the Police and Fire Board.

Communication received from the International Association of Fire Chiefs informing the fire department that a "Staff and Command Fire College" for selected members would be held in Battle Creek for a two week period, starting April 29, 1962, recommending that the Chief or his deputy attend.

By Commissioner Anderton—

That Chief Keenoy be instructed to attend the "Staff and Command Fire College."

Supported by Commissioner Bos.

Carried.

Communications received quoting bids on a new model 8A115, 3000 watt Homelite generator for the fire department.

By Commissioner Anderton—

That the low bid of \$565.00 quoted by the Cummings Saw Shop of Lansing be granted.

Supported by Commissioner Bos.

Carried.

Copy of a letter from Architect Bruce M. Hartwick to Foster-Schermerhorn-Barnes, Inc., authorizing type of brick to be used

on No. 2 and No. 10 fire stations, and price, read to board.

Received and placed on file.

COMMITTEE REPORTS

February 8, 1962.

Police and Fire Board

Lansing, Michigan

Gentlemen:

We recommend that \$1,000.00 be transferred from 2C Apparatus fund to 1A4 Uniform fund in the fire department budget to provide funds for uniform purchases to July 1, 1962, and that this transfer request be submitted to the City Council for approval.

Signed:

HOWARD V. SHEWELL,
JOHN A. AMES,
JAMES F. ANDERTON,
Ways and Means Committee.

By Commissioner Bos—

That the report of the committee be adopted.

Supported by Commissioner Lanning.

Carried.

REPORTS OF OFFICERS

Chief Stragier reported to the board on

sick and injured members of the police department. He also submitted copies of four separate property damage accidents involving police cars, which were received and placed on file.

Chief Keenoy reported to the board on sick and injured members of the fire department. He also submitted a report on damage to No. 4 ladder truck which was involved in an accident on February 2nd.

Received and placed on file.

Chief Keenoy requested permission from the board to attend a fire school to be held during the week of February 26 at Memphis, Tenn.

By Commissioner Anderton—

That Chief Keenoy be permitted to attend the school at Memphis, Tenn.

Supported by Commissioner Smith.

Carried.

Councilman Brooks talked to the board on the matter of insurance on police motor vehicles, and on the check for damages to a police car which was referred to Councilman Brooks at the meeting of February 1st, received from the Tower Insurance Co.

Board adjourned.

DAVID M. DUNCAN,
Secretary.

OFFICIAL PROCEEDINGS OF THE POLICE AND FIRE BOARD OF THE CITY OF LANSING

Proceedings, March 21, 1962

The Police and Fire Board met in special open session and was called to order by Chairman Henry W. Noack.

ROLL CALL

Present: Commissioners Ames, Mahoney, Anderton, Smith, Bos, Lanning, Noack, Shewell—8.

Mayor Willard I. Bowerman, Jr. and Councilmen Preuss, Perrin, Bradshaw, Brooks and Peck were also present.

The minutes of the previous session were approved as printed.

COMMUNICATIONS

March 20, 1962.

Mr. Henry W. Noack, Chairman

Police and Fire Board

Lansing, Michigan

Dear Mr. Chairman:

I hereby request that you call a special meeting of the Police and Fire Board at once to consider revoking the Board's position on supplemental employment by members of the police and fire departments.

The ruling, first adopted by your Board on December 7, 1961, was graciously suspended for three months to permit exhaustive study of the circumstances. I was directed by Council on December 11, 1961, to make such a study and offer recommendations. My report and recommendations were submitted on February 12, 1962, and copies were furnished all department heads and all members of your Board.

Two days before the regular March meeting of your Board, the City Council met to consider my recommendations and were unable to agree at that time. Your Board then took no action on its December 7 work-ban ruling, and therefore the ruling is to take effect on April 1st.

Since your regular March Board meeting, the Council has endorsed the substance of my recommendations for permissive discretion by department heads. It is my opinion that had the Council shown the same discretion prior to your March meeting, the Police and Fire Board would have altered its original and present position.

I am more firmly convinced than ever that the Board's position is not in the best interests of the City, and that several members of your Board would like to consider the matter further, especially in view of the policy for all city employees on supplemental employment adopted formally by the Council and based largely upon my recommendations.

In view of all these circumstances, I respectfully request that a special meeting of your Board be held by Friday, March 23, 1962, to give somber and thorough consideration to its present position in the matter. If you so desire, I would be happy to meet with the Board to discuss the alternatives and ramifications of the situation.

Cordially,

WILLARD I. BOWERMAN, JR.
Mayor.

Received and placed on file.

March 21, 1962.

Mr. Mayor and Members

of the City Council:

The Police and Fire Board welcomes the opportunity to meet with you and discuss the recent ruling of this Board relative to outside employment of police and firemen. We, as a Board, recognize that government is not made up of a single person, board or body, but instead is made up of a number of persons, boards and the like. We recognize now, as in the past, that all of us, whether we be members of this Board, the Council, or the Executive branch, that all of us are here, not to serve the interests of a single group, but instead to serve the interests of All the citizens of Lansing.

The Board sincerely regrets that the action which it took in the sincere and honest

belief that such action was in the best interests of all the citizens, has been grossly and unfairly exaggerated by half-truths and misrepresentations. Our Board believes that it has the moral and legal obligation to provide the best possible police and fire fighting service possible. In case of major fire, it is our belief that the persons whose lives are involved—not considering for the moment the firemen—are entitled to the certainty that the firemen called are physically and mentally prepared to exert 100% of their abilities. They should not have their lives entrusted to firemen who, by reason of being called from another job, operate at anything less than 100% of capacity. When employed as firemen, these Lansing firemen understood that they were subject to being called AT ANY TIME—not just during their hours “on duty,” and when called to be able to perform at peak efficiency and nothing short thereof.

There is also the matter of the lives and personal well-being of the firemen themselves involved. It is an uncontested fact that a person who is tired is more prone to injury than is one not tired. It is our feeling that our earlier decision then is in the best interests of the firemen themselves as well as the citizens as a whole.

We have heard much of “depriving the police and firemen of their civil rights.” Such is not the case whatsoever. Wherever this type of rule has been adopted and then tested in the courts, the courts have ruled that such rule is not unconstitutional or depriving such employees of their civil rights. We have heard much of alleged misrepresentation, etc., on our part, but at no time have we heard the frank admission that this type of rule or policy has been uniformly held by the courts to be valid and proper.

We have heard much about our Board being head-strong and devoid of any control by the Council or Mayor. It is our belief that good government includes boards which by reason of the lack of compensation to members, by reason of not having to engage in campaigns and make absurd promises, etc., and by reason of the absence of undue influence from third persons, can make decisions such as we have made. The same charter that created the Council and Mayor likewise created our Board, and we feel that if this Board did not have such authority, then boards and commissions just might as well be abolished, and the Council or Mayor make the multitude of decisions now made by such bodies.

A few months ago our Board was approached by the firemen to reduce the hours of work (time actually spent on the job). It was our understanding that the firemen desired more time with their families. It since has been made to appear that the effort was to accomplish a reduction of hours so that more time could be spent at other jobs, and to the detriment of the taxpayers of Lansing.

Then the firemen circulated petitions to reduce their hours. Our Board has indicated

a willingness to organize the fire-fighting forces to a 40 hour a week basis with the firemen working the same sort of shifts worked by others in industrial and commercial firms. However, we have been led to believe that this is not desirable to the firemen. They prefer to maintain a system whereby they can work on the outside, rest on city time, and be paid by both the outside employer and the City.

We have likewise heard many statements concerning “taking the food out of the mouths of the children of firemen” or the equivalent. We have also heard statements of depriving the families of firemen of sufficient money with which to pay for medical attention. It is to be observed that these same sources, so intent upon clouding the true issues, tactfully avoid mentioning that the firemen are under our present system, depriving the families of workers whom they displace from the same medical attention, food, etc.

Nevertheless, our Board is willing to meet with you, and to discuss this problem in an intelligent, honest and sincere atmosphere, if it be deemed.

Chairman Noack invited Mayor Bowerman to make any statements he wished to make.

Mayor Bowerman addressed the Board, and requested that the Board apply his recommendations on a trial basis in the police and fire departments for a period of six months. He asked Chief Keenoy and Chief Stragier how they felt about day off work. Chief Keenoy explained that there were some difficulties, and that controls were necessary. Chief Stragier stated that some jobs were not desirable for police officers as supplemental employment.

Chairman Noack invited each Board member to make any comments that he cared to, and all members gave their views on supplemental employment.

Chairman Noack invited each Councilman present to make any statement or comments regarding the issues involved, and they each spoke briefly.

RESOLUTIONS

By Commissioner Mahoney—

I move that Chairman Noack request a meeting for this Board with the Mayor and the City Council Committee of the Whole in the near future to discuss this matter.

Supported by Commissioner Smith.

A roll call vote was requested:

Adopted by the following vote:

Yeas: Commissioners Ames, Mahoney, Anderton, Smith, Bos, Lanning, Noack—7.

Nays: Commissioner Shewell—1.

Councilman Bradshaw suggested that the Board meet with the Mayor and the City Council Committee of the Whole after the next Council meeting March 26, 1962. All Board members, Council members and the Mayor agreed.

Commissioner Shewell explained that he felt a decision should be made to allow the

chiefs of each department to administer and control off duty employment under the supervision of the Men and Discipline Committee of the Board.

Chairman Noack invited anyone else present to make any comments. Mr. Harold Mingus and Mr. Richard Byrd spoke briefly regarding the proposed forty hour work week for firemen.

The Board adjourned at 9:05 p.m.

WILLIAM R. GREW,
Secretary.

B/C

OFFICIAL PROCEEDINGS OF THE POLICE AND FIRE BOARD OF THE CITY OF LANSING

Proceedings, April 12, 1962

The Board met in regular session and was called to order by Chairman Henry W. Noack.

ROLL CALL

Present: Commissioners Ames, Lanning, Mahoney, Noack, Shewell and Smith.

Absent: Commissioners Anderton and Bos.

Commissioners Anderton and Bos were excused from attending the meeting.

The minutes of the previous meeting were approved as printed.

COMMUNICATIONS

Received a communication from the family of Cecil Hethorn expressing thanks for sympathy expressed by Police and Fire Board in the death of Superintendent of Alarms Cecil Hethorn.

Received and placed on file.

Received a communication from the family of Merle Maier expressing thanks for sympathy expressed by the Police and Fire Board in the death of Captain Merle Maier, of the Police Department.

Received and placed on file.

Communication received from Karl M. Keyes, President of the Citizens Non-Partisan League, Inc., requesting appointment with the board to discuss practices of employment in the city government.

By Commissioner Mahoney—

That a letter be directed to Mr. Keyes informing him that the employment practice as handled through the City Personnel Department has not been changed, and that there is no reason for a meeting with them at this time.

Supported by Commissioner Smith.

Carried.

Communication received from Mrs. R. E. Amsbaugh, 2122 Spikes Lane, requesting that the Women's Auxiliary of the G.A.R. and the Spanish American War Veterans be given consideration to make arrangements to present the flags for the two new fire stations as part of the dedication ceremonies.

By Commissioner Lanning—

That the request be granted, and Mrs. Amsbaugh be notified of the Board's decision.

Supported by Commissioner Smith.

Carried.

APPLICATIONS AND RESIGNATIONS

Resignation received from Probationary Patrolman LeRoy Fladseth, effective April 1, 1962.

By Commissioner Mahoney—

That the resignation be accepted.

Supported by Commissioner Smith.

Carried.

COMMITTEE REPORTS

April 12, 1962.

Police and Fire Board

City of Lansing

Gentlemen:

Your Committee on Men and Discipline recommends the following promotions in the police department, effective on April 15, 1962.

That Lieutenant John Achterhoff be promoted to the rank of Captain, and assigned to the duty uniform division.

That Sergeant Derold Husby be promoted to the rank of Lieutenant, and to remain in the Traffic division.

That Patrolman Richard Gleason be promoted to the rank of Sergeant, and assigned to the duty uniform division.

Respectfully submitted,

J. A. AMES, Comr.
J. F. ANDERTON, Comr.
L. J. SMITH, Comr.
Committee on Men and Discipline.

The following action taken on committee report.

By Commissioner Ames—

That the report of the committee be adopted.

Supported by Commissioner Smith.

Carried.

DAVID M. DUNCAN,
Board Secretary.

April 12, 1962.

Police and Fire Board

Lansing, Michigan

Gentlemen:

We recommend the following promotion, effective April 15, 1962, to fill a vacancy that exists in the Fire Alarm Division of the fire department:

Assistant Superintendent George E. Beak to Superintendent.

JOHN A. AMES, Comr.
LEO J. SMITH, Comr.
JAMES F. ANDERTON, Comr.
Men and Discipline Committee.

The following action was taken by the Police and Fire Board on the above committee report.

By Commissioner Smith—

That the report of the committee be adopted.

Supported by Commissioner Lanning.

Carried.

DAVID M. DUNCAN,
Board Secretary.

April 12, 1962.

Police and Fire Board

Lansing, Michigan

Gentlemen:

The attached proposal to furnish high pressure fire hose with Hydralink couplings, 5,000 lb. static test, is the only one received after advertising for bids.

This is the same high pressure hose we have been using in the fire department for the past five years, and has performed satisfactorily.

We recommend that an order for 500 ft. be placed with the John Bean Division at a cost of \$1,050.00 as stated in the attached proposal.

WILLIAM J. MAHONEY, Comr.
HILBERT J. BOS, Comr.
LEO J. SMITH, Comr.
Property and Purchasing Committee.

By Commissioner Mahoney—

That the report of the committee be adopted.

Supported by Commissioner Lanning.

Carried.

April 12, 1962.

Police and Fire Board

City of Lansing

Gentlemen:

Reports have been filed by the command officers on Probationary Patrolmen Michael Ross and Daniel Waltz, who have completed the customary probationary periods.

Inasmuch as the reports from the command officers are satisfactory, I recommend that their appointments be confirmed.

Respectfully submitted,

CHARLES STRAGIER,
Chief of Police.

By Commissioner Lanning—

That the appointments of Probationary Patrolmen Michael Ross and Daniel Waltz be confirmed.

Supported by Commissioner Ames.

Carried.

Chief Stragier reported to the Board on members of the Police Department off duty because of illness.

Chief Keenoy reported to the Board on members of the fire department off duty because of illness. He also reported on the progress being made on the construction and re-location of fire stations.

Board adjourned.

DAVID M. DUNCAN,
Board Secretary.

OFFICIAL PROCEEDINGS OF THE POLICE AND FIRE BOARD OF THE CITY OF LANSING

Proceedings, May 10, 1962

May 10, 1962

The Police and Fire Board met in regular session and was called to order by Chairman Henry W. Noack.

ROLL CALL

Present—Commissioners Ames, Mahoney, Anderton, Smith, Bos, Lanning, Noack, Shewell—8.

Absent—None.

Councilmen Preuss and Bradshaw were also present.

The minutes of the previous session were approved as printed.

COMMUNICATIONS

Communications from the Lansing Labor Council and the Lansing Fire Fighters sent to the Lansing City Council were referred to the Police and Fire Board.

Received and placed on file.

Chief Stragier submitted an accident report involving a detective car and a car driven by Nelson Ferriby, 417 E. Elm Street, Mason. The accident occurred April 23, and there were no injuries.

Received and placed on file.

Chief Stragier presented a written request for the services of Lieutenant Herbert McCort as safety director of the playground staff from Herbert E. Kipke, Recreation Director, and Carl Fenner, Director of Parks and Recreation.

By Commissioner Lanning—

I move that permission be granted for Chief Stragier to assign Lieut. McCort to the playground staff.

Supported by Commissioner Bos.

Carried.

Chief Stragier presented a letter of appreciation from Albert G. Varrelman, Deputy Director of the International Association of Chiefs of Police Training Division, for the cooperation of the Police Department while training Lieut. Girma Zewde and Lieut. Abesha Taye from Ethiopia.

Received and placed on file.

Chief Keenoy presented a letter of congratulations from the National Inter-Chamber Fire Safety Contest Committee of the Chamber of Commerce of the United States for receiving an honor award among the Class III cities in the 1961 National Fire Safety Contest.

Chairman Henry Noack requested that the Board entertain a motion to congratulate Chief Keenoy and the Fire Department for earning this fine award.

By Commissioner Bos—

I so move.

Supported by Commissioner Lanning.

Carried.

RESIGNATIONS

May 10, 1962

Police and Fire Board

Lansing, Michigan

Attached are the resignations from the Fire Department of Fireman Daniel Decker, effective April 22, 1962; and Fireman Charles E. Kennedy, effective May 27, 1962.

Both of these Firemen have decided to accept job opportunities that have been offered to them.

I recommend that their resignations be accepted.

Respectfully submitted,

M. J. KEENOY, Chief.

By Commissioner Bos—

I move that the resignations be accepted.

Supported by Commissioner Smith.

Carried.

Police and Fire Board
Lansing, Michigan

Gentlemen:

Your Committee on Ways and Means recommends the following transfer of funds in the Police Department budget, to prevent over-drawing of funds and pay current bills to July 1, 1962.

From 1-C-1 police salaries to 1-A-2 printing and office supplies the sum of \$600.00.

From 1-C-1 police salaries, to 1-D-12 gasoline account the sum of \$3,500.00.

From 1-C-1 police salaries to 1-C-4 uniform account the sum of \$500.00.

From 1-E-1 jail meals account to 1-C-4 uniform account the sum of \$1,000.00.

Signed:

HOWARD V. SHEWELL,
LEO J. SMITH,
JAMES F. ANDERTON,
Ways and Means Committee.

By Commissioner Bos—

I move that the Committee report be adopted.

Supported by Commissioner Lanning.

Carried.

Police and Fire Board
Lansing, Michigan

May 10, 1962

Gentlemen:

We recommend the following transfers in the Fire Department budget be approved and be submitted to the City Council for their approval:

\$200.00 from 1-B-7 Fire Fighting Maintenance to 1-B-10 Cleaning Supplies.

\$300.00 from 1-B-7 Fire Fighting Maintenance to 1-B-12, Gasoline and Oil.

\$1,000.00 from 2-C Apparatus to 1-G-7 Garage Maintenance (to install water tank, hose reel and valves on No. 7 Engine).

These transfers are needed to prevent shortages in these budget accounts during the final month of the present budget year.

Signed:

HOWARD V. SHEWELL,
JOHN A. AMES,
JAMES F. ANDERTON,
Ways and Means Committee.

By Commissioner Ames—

I move the Committee report be adopted.

Supported by Commissioner Bos.

Carried.

Police and Fire Board
City of Lansing

May 10, 1962

Gentlemen:

Your Committee on Men and Discipline met on April 19th to interview applicants to fill vacancies in the ranks of patrolmen for the Police Department. The following candidates were selected.

Timothy L. Bowers

William L. Kniple

Walter F. Kreitlow II

Richard D. Miles

David E. Sinclair

The men selected were instructed to report for school training on May 1, providing they passed their physical examinations. They shall serve the customary probation period.

Respectfully submitted,

JOHN A. AMES,
LEO J. SMITH,
J. F. ANDERTON,
Committee on Men and Discipline,
Police and Fire Board.

By Commissioner Ames—

I move the Committee report be adopted.

Supported by Commissioner Smith.

Carried.

REPORTS OF OFFICERS

Chief Stragier reported that one member of his department was on sick leave. He also complimented the officers and the general public on the quick apprehension of two suspects in connection with a hold-up.

Chief Keenoy reported that two members of his department were on sick leave, that the two new stations were being finished rapidly, and that the boxes for the territory of the new stations were ordered.

A discussion was held regarding the young drivers on Washington Avenue, and that parental supervision should be used to aid in curbing hot rodders.

Board adjourned at 8:10 P.M.

WILLIAM R. GREW,
Secretary.

OFFICIAL PROCEEDINGS OF THE POLICE AND FIRE BOARD OF THE CITY OF LANSING

SPECIAL MEETING Proceedings, June 11, 1962

The Board met in special session on June 11, 1962 to meet with a sub-committee of the Mayor committee on Human Relations. The meeting was called to order by Vice-Chairman J. F. Anderton.

Chief Keenoy was asked by the committee to explain the recruiting program in the fire department, and the priority system used as to date of hire when a vacancy occurs. This was explained to the committee by the chief.

ROLL CALL

Present: Commissioners Anderton, Bos, Lanning, Mahoney, Shewell.

Absent: Commissioners Ames, Noack, Smith.

Present for the Mayor's sub-committee: Mr. Theodore Ryan, Mr. William Layton, Mr. Douglas Nelson and Mr. John Hewston.

Vice Chairman Anderton welcomed the committee and inquired who would be the acting chairman of the committee. He was advised that Mr. Douglas Nelson would be the chairman of the committee.

Mr. Nelson inquired and requested that the Board explain the hiring policy to fill vacancies in the police and fire departments. Commissioner Anderton explained the hiring policy and its functions, also the functions of the departments on investigations on applications for both departments.

The committee requested information on qualifications of applicants for both departments. The committee was given a copy of written qualifications and physical specifications for applicants in each department.

Chief Stragier explained to the committee the results of the recruiting program, applicants and hiring experience with the minority group. The committee requested information on who actually turns down applicants when they do not meet standards. This was explained to the committee.

The committee asked for an explanation of the duties of the men and discipline committee of the Police and Fire Board. This was explained by Commissioner Mahoney.

The committee inquired about the salary range of the two departments. This was explained to the committee as to starting salary and the merit step raise program to the top pay for policemen and firemen.

Committee member Mr. Hewston explained to the Police and Fire Board the experience Detroit had with the Community Relations Program in that city, and expressed a thought that it might work well in Lansing, with the minority group.

Committee member Mr. Ryan asked why the police department or the fire department had no colored members. This was explained by the two Chiefs that applicants failed to pass the necessary aptitude tests given by the city personnel department, and in some cases the applicants failed to qualify for work due to unsatisfactory pre-employment examinations pertaining to character.

The committee inquired if living conditions as presently conducted in the fire department would create any problems if colored personnel were hired. Commissioner Mahoney assured the committee this would create no problem.

The question of applicants being given more than one test in the personnel department was discussed by the committee and the police and fire board.

Commissioner Anderton recommended that in the future no applicant should be allowed to take the written examination at the personnel department if he fails, until

OFFICIAL PROCEEDINGS OF THE POLICE AND FIRE BOARD OF THE CITY OF LANSING

Proceedings, June 14, 1962

The Board met in regular session on June 14, 1962 and was called to order by vice-chairman J. F. Anderton.

ROLL CALL

Present: Commissioners Anderton, Bos, Lanning, Mahoney, Shewell.

Absent: Commissioners Ames, Noack, Smith.

Commissioner Ames, Noack, and Smith were excused from attending the meeting.

The minutes of the previous meeting were approved as printed.

COMMUNICATIONS

Communication received from Chief Stragier informing the Board that in order to comply with the City Council purchasing policy, bids on uniforms, meals for city jail, car washing service and the fumigating contract for the city jail would have to be open for bids after July 1st.

Received and placed on file.

Communication received from Detective Lieutenant Lawrence Murphy thanking the board for the privilege of attending the FBI National Academy at Washington, D.C.

Received and placed on file.

Communication received from Patrolman Robert Champion requesting permission from the board to negotiate a settlement with the Cadillac Mutual Insurance Company for injuries he received on November 16, 1961 while directing traffic and struck by a motor vehicle.

By Commissioner Mahoney—

That the matter be referred to the city attorney.

Supported by Commissioner Bos.

Carried.

Communication received from Chief Stragier and Captain Scavarda, commenting on the good police work of Patrolman Richard Bos and Doyle Larnier when they apprehended Clayton Jackson and Thomas Detzler when they robbed the Handy's Food Service and Tulsa Oil Station on the night of May 9th.

Chief Stragier and Captain Scavarda recommended meritorious service citations for the two officers.

By Commissioner Lanning—

That the Board award service citations to the two officers for their fine police work.

Supported by Commissioner Mahoney.

Carried.

Communication received from Doctor McNamara on Fireman Ernest Bullion and his physical condition.

By Commissioner Mahoney—

That the matter be referred to the Police and Fire Retirement Board.

Supported by Commissioner Lanning.

Carried.

Communication from Chief Keenoy:

June 14, 1962.

Police and Fire Board
Lansing, Michigan

Gentlemen:

Firemen Robert Leadbitter and William McElroy have completed the required time of service, have satisfactorily performed their duties as firemen and have passed physical examinations this week.

I recommend that their appointments to the fire department be confirmed.

Respectfully submitted,

M. J. KEENoy, Chief

By Commissioner Bos—

That Firemen Leadbitter and William McElroy be confirmed.

Supported by Commissioner Lanning.

Carried.

By Commissioner Shewell—

That the report of the committee be adopted.

Supported by Commissioner Mahoney.

Carried.

APPLICATIONS AND RESIGNATIONS

June 14, 1962.

Police and Fire Board
Lansing, Michigan

Gentlemen:

Attached is the resignation of Fireman Harry A. Kinney from the fire department, effective July 15, 1962.

I recommend that his resignation be accepted.

Respectfully submitted,

M. J. KEENOY, Chief.

By Commissioner Mahoney—

That the resignation be accepted.

Supported by Commissioner Bos.

Carried.

Police and Fire Board

Lansing, Michigan

Gentlemen:

Your Men and Discipline Committee recommends the following promotions in the Fire Alarm Division of the fire department, effective June 24, 1962:

Senior Lineman Richard Elliott to Asst. Superintendent of Alarms.

Lineman Carl Wagner to Senior Lineman.

JOHN A. AMES,
LEO J. SMITH,
JAMES F. ANDERTON,
Men and Discipline Committee.

By Commissioner Bos—

That the report of the committee be adopted.

Supported by Commissioner Mahoney.

Carried.

COMMITTEE REPORTS

June 14, 1962.

Police and Fire Board
City of Lansing

Gentlemen:

Your Committee on Ways and Means recommends the following transfer of funds in the police department budget, to prevent over-drawing of funds.

From 1A1, administration account the sum of \$600.00 to 1A9, salaries account for telephone operators and bicycle license employees.

Your committee further recommends the adoption of this report, and that a copy be submitted to the City Council for their approval.

Respectfully submitted,

H. V. SHEWELL,
Commissioner.

J. F. ANDERTON,
Commissioner.

L. J. SMITH,
Commissioner.

Committee on Ways and Means
Police and Fire Board

REPORT OF OFFICERS

Chief Stragier reported to the Board on sick members of the police department. He informed the Board he would like to send two detectives to Michigan State University for a one day training session on bad checks.

Permission was granted.

Chief Stragier requested permission to attend the Michigan Association of Chiefs of Police convention at Cadillac, June 24-27th.

By Commissioner Mahoney—

That permission be granted to the chief to attend the convention.

Supported by Commissioner Lanning.

Carried.

Chief Stragier filed a report of an accident which involved Patrolman Jack Fraser and a police motorcycle. This was a minor

accident with a motor vehicle on May 25th. No personal injuries.

Received and placed on file.

Chief Keenoy reported to the Board on sickness in the fire department. He also reported on the progress being made in the construction of the two new fire stations.

RESOLUTIONS

Personnel Director D. J. Bodwin filed a report with the board on the result of his job analysis covering various positions in the police and fire department. The necessary funds to meet the increased salary costs will amount to \$1,747.00 if the recommendations meets with the approval of the City Council. The changes will be in the police department.

By Commissioner Mahoney—

That if the recommendations are accepted by the City Council that a transfer to the proper funds in the police budget will be made at a later date to meet the increased salary costs for the promotion of 4 patrolmen to the rank of detectives, one detective lieutenant to the rank of detective captain, and one clerk 1A to the classification of clerk 1B.

Supported by Commissioner Lanning.

Carried.

Board adjourned.

DAVID M. DUNCAN,
Secretary,

Police & Fire Board.

OFFICIAL PROCEEDINGS OF THE POLICE AND FIRE BOARD OF THE CITY OF LANSING

Proceedings, July 2, 1962

July 2, 1962.

The Police and Fire Board met in special session and was called to order by Chairman Henry W. Noack.

ROLL CALL

Present: Commissioners Ames, Anderton, Smith, Bos, Lanning, Noack, Shewell—7.

Absent: Commissioner Mahoney.

The minutes of the previous session were approved as printed.

COMMITTEE REPORTS

Police and Fire Board

Lansing, Michigan

Gentlemen:

Your Men and Discipline Committee interviewed the following applicants for appointment to the Lansing Fire Department:

Darwyn Sample, Joseph Malatinsky, Robert Bissell, Michael Miller, Henry Farr, Lee Sawdy, Roger Roberts, Laverne Foess, Ronald Cashin, Robert Franke, Homer Simons, Richard Baylis, Gaylord Krebs, Stanley Hale, Robert Burghdoff, Henry Houghtaling.

We recommend that they be appointed to the fire department, effective their date of hire, after satisfactorily passing physical examinations.

JOHN A. AMES,
LEO J. SMITH,
JAMES F. ANDERTON,
Men and Discipline Committee.

By Commissioner Lanning—

I move that the committee report be adopted.

Supported by Commissioner Bos.

Carried.

July 2, 1962.

Police and Fire Board

Lansing, Michigan

Gentlemen:

Your Men and Discipline Committee examined reports relative to the physical condition of Homer Simons, an applicant for the Lansing Fire Department.

These reports reveal that Mr. Simons is receiving compensation for a back injury that he sustained in connection with former employment.

We recommend that his application for appointment to the fire department be denied.

JOHN A. AMES,
LEO J. SMITH,
JAMES F. ANDERTON,
Men and Discipline Committee.

By Commissioner Lanning—

I move that the committee report be adopted.

Supported by Commissioner Bos.

Carried.

The Board adjourned.

OFFICIAL PROCEEDINGS OF THE POLICE AND FIRE BOARD OF THE CITY OF LANSING

Proceedings, July 12, 1962

The Board met in regular session and was called to order by Vice-Chairman James F. Anderton.

both departments from Gerald J. Lonergan, Secretary of the Mayors Committee on Efficiency in City Government.

ROLL CALL

Present: Commissioners Ames, Anderton, Smith, Bos, Lanning, Shewell, Forsythe—7.

Absent: Commissioner Mahoney.

The minutes of the previous meeting were approved as printed.

ELECTION OF OFFICERS

Vice-Chairman Anderton declared the meeting open for nominations for Chairman of the Board for 1962-1963.

By Commissioner Shewell—

I nominate Commissioner Anderton for Chairman of the Board for 1962-1963.

Supported by Commissioner Bos.

No further nominations were made, and Vice Chairman Anderton declared Commissioner Anderton elected Chairman of the Board for 1962-1963 by unanimous vote.

Chairman Anderton declared the meeting open for nominations for Vice Chairman of the Board for 1962-1963.

By Commissioner Lanning—

I nominate Commissioner Mahoney for Vice Chairman of the Board for 1962-1963.

Supported by Commissioner Smith.

No further nominations were made. Chairman Anderton declared Commissioner Mahoney elected Vice-Chairman of the Board for 1962-1963 by unanimous vote.

COMMUNICATIONS

The Board received a request for purchasing procedure information relative to

Chairman Anderton requested the members of the Ways and Means Committee and the Property and Purchasing Committee meet with the chiefs of both departments to furnish the Mayor's Committee with the information requested.

Chief Keenoy submitted a letter from Commissioner Joseph A. Childs of the Michigan State Police commending Captain John Coffey for the excellent work that he performed for his department in connection with a Safetyline Exhibit.

By Commissioner Lanning—

I move that Chief Keenoy send Captain Coffey a letter expressing the appreciation of this Board for the fine work he accomplished for the State Police on his off duty time.

Supported by Commissioner Bos.

Carried.

A letter was received from Gary Thomas, President of Local 421, Lansing Fire Fighters Association, requesting a meeting with the Board to discuss the verbal order of Chief Keenoy that officers of the department must withdraw from the local.

By Commissioner Ames—

I move that this letter be placed on file; and that the verbal orders issued by Chief Keenoy December 13, 1961 prohibiting command officers of the fire department from belonging to Local No. 421, Fire Fighters Association is also an order of the Police and Fire Board, and a notice is to be read and posted in each station to that effect.

Supported by Commissioner Smith.

Carried.

Chief Stragier presented a bid from United Exterminators for spraying the city jail at \$60.00 per year.

Received and placed on file.

Police and Fire Board

Lansing, Michigan

Re: Workmens Compensation Claim of Wilbur Stedman, deceased.

Gentlemen:

I am enclosing herewith a copy of the letter which I propose to forward to the City Council. The letter is self explanatory.

If, after reviewing this letter, your Board concurs in my thinking, I would appreciate it if you would draft some form of written concurrence in the recommendation of the City Attorney and return such instrument of concurrence to this office. I will then forward to the City Council, both my letter and an indication of your sentiments.

Sincerely,

JACK W. WARREN,
City Attorney.

Mr. Jack W. Warren

City Attorney

City of Lansing, Michigan

Dear Sir:

The Men and Discipline Committee of the Police and Fire Board has reviewed the letter and records relative to former fire department employee Wilbur Stedman.

We concur with your recommendation that a settlement should be made for less than one-half of the total possible expenditure to eliminate this claim against the City of Lansing.

JOHN A. AMES,
LEO J. SMITH,
JAMES F. ANDERTON,
Men and Discipline Committee.

By Commissioner Smith,

I move we adopt the report of the Committee.

Supported by Commissioner Ames.

Carried.

July 12, 1962.

Police and Fire Board

Lansing, Michigan

Gentlemen:

Attached are the only two bids received

to furnish uniforms for the Lansing Fire Department from July 1, 1962 until June 30, 1963. The prices are the same for identical merchandise that has been approved for fire department uniform wear. These two companies have been furnishing uniforms and tailoring for the fire department for several years, and their services have been satisfactory.

We recommend that the Fire and Police Board accept the bids from Stabler's Men's Wear and Schetzer's Men's Wear for uniform purchases for this budget year, and submit this recommendation to the City Council for their approval.

WILLIAM J. MAHONEY,
HILBERT J. BOS,
LEO J. SMITH,

Property and Purchasing Committee.

By Commissioner Lanning—

I move the committee report be adopted.

Supported by Commissioner Ames.

Carried.

July 12, 1962.

Police and Fire Board

City of Lansing

Gentlemen:

At its meeting, held on June 25, 1962, the City Council authorized the following salaried position reclassifications in the police department, effective July 1, 1962.

1. Youth Bureau—Detective Lt. IV to Detective Captain VI.
2. Youth Bureau—Patrolman 1 (4) to Detective II.
3. Detective Bureau—Clerk IA to Clerk IB.

Your Committee on Men and Discipline recommends the following promotions in the police department, effective July 1, 1962.

Detective Lieutenant Clarissa Young commanding the Youth Bureau to the rank of Detective Captain.

Patrolman George Monroe; Kenneth Swan; William Ryan and Niles McClintic now assigned to the Youth Bureau to the rank of Detectives.

Eleanor Gaiduchik Clerk IA now assigned to the Detective Bureau to Clerk IB.

Since the 1962-63 budget contains no appropriation for the promotions and recommended changes, a transfer of funds in

the amount of \$1,747.00 will have to be made later in the fiscal year.

Respectfully submitted,

COMM. J. A. AMES,
COMM. L. J. SMITH,
COMM. J. F. ANDERTON,
Committee on Men and Discipline.

By Commissioner Ames—

I move the committee report be adopted.

Supported by Commissioner Bos.

Carried.

RESIGNATIONS

Police and Fire Board

Lansing, Michigan

Gentlemen:

Attached is the resignation of typist clerk Jo Ann Workman, who was assigned to the driver's license bureau, effective July 22, 1962. I recommend that the resignation be accepted.

Respectfully submitted,

CHARLES STRAGIER,
Chief of Police.

By Commissioner Ames—

I move that JoAnn Workman's resignation be accepted.

Supported by Commissioner Bos.

Carried.

Chief Stragier reported that Sergeant Henderson and Patrolman Waters were on sick leave, and that the five new members of his department were now on duty.

Chief Keenoy reported that Inspector Alber and Fireman Bullion were on sick leave; that the new stations were nearing completion, and that ten new members were being trained.

Board adjourned.

WILLIAM R. GREW,
Secretary.

OFFICIAL PROCEEDINGS OF THE POLICE AND FIRE BOARD OF THE CITY OF LANSING

Proceedings, August 9, 1962

The Police and Fire Board met in special session at 7 p.m. on August 9, 1962 to discuss the matter of Captain Joseph Finch resigning from Local 421, Fire Fighters Association, and the following resolution was adopted.

By Commissioner Ames—

That Captain Joseph Finch be directed to resign from Local 421, Fire Fighters Association, and that it shall be effective by 4 p.m. Saturday, August 11, 1962; and that Captain Joseph Finch shall present to Chief Keenoy a letter stating he has resigned from Local 421 without reservations, and if the letter is not presented to Chief Keenoy, then, effective Monday morning at 7 a.m. August 13th, 1962, Captain Joseph Finch will be demoted to the rank of engineer, providing he can pass the qualifications, and if not, he will be demoted to the rank of a fireman.

Supported by Commissioner Smith.

Carried.

The Board met in regular session at 7:30 p.m. on August 9, 1962 and was called to order by Chairman James F. Anderton.

ROLL CALL

Present: Commissioners Ames, Anderton, Bos, Lanning, Shewell and Smith—6.

Absent: Commissioners Forsythe and Mahoney.

Commissioners Forsythe and Mahoney were excused from attending the meeting.

The minutes of the previous meeting were approved as printed.

COMMUNICATIONS

Communication received from Henry W. Noack thanking the Board for the wonderful cooperation he received from the members during the past fiscal year while serving as chairman.

Received and placed on file.

Communication received from City Attorney Jack W. Warren with a check in the amount of \$235.17 from the Cadillac Mutual Insurance Company, to cover medical expenses and loss of time for officer Champion who was injured while on traffic duty and injured when struck by a motor vehicle driven by one Alice Johnson.

The Board concurred that the check be accepted and deposited to the general fund of the City.

Communication received from Detective Lieutenant Carter requesting permission to attend the Seminar of Scientific Interrogation at Boston, Mass., from August 20-23 inclusive.

By Commissioner Lanning—

That the request be granted.

Supported by Commissioner Smith.

Carried.

Communication received from Doctor Howard Caukin, Orthopedic Surgeon, Grand Rapids on Herbert Maddern, who retired on duty disability from the police department. Communication from Herbert Maddern also read to the Board at this time.

By Commissioner Ames—

That the matter be referred to the City Attorney for legal advice on the request.

Supported by Commissioner Lanning.

Carried.

Communication received from the manager of the Capitol Finance Company at 1414 W. Saginaw St., commending the police department for the efficient manner in which they apprehended the men who held up the office.

Received and placed on file.

Communication received from the Michigan State Safety Commission commending

the police department for the good work accomplished in traffic safety, and receiving the I.A.C.P. award.

Received and placed on file.

Communication received from assistant radio engineer Carter McCormick requesting permission to retire on October 8, 1962, and advising the board that he will file a similar request with the Retirement Board.

By Commissioner Smith—

That the request be granted.

Supported by Commissioner Lanning.

Carried.

Letter received from Doctor Sidney Govons reporting on the physical condition of fireman Ernest Bullion who had surgery on July 5th, and probable date of his return to work.

Received and placed on file.

Communication received from Collins Thornton, Director of Public Service requesting the Board to deed certain lands for street purposes at the No. 2 station on Grand River Ave. and the No. 10 station on Pleasant Grove Roads, twenty-five feet on Raymond Dr. and 30 feet on Ferrol St. Mr. Thornton requests approval from the Board in order that he may draw up descriptions of the property and submit them to the City Attorney and City Council.

By Commissioner Ames—

That approval be granted.

Supported by Commissioner Smith.

Carried.

Communication received from Chief Stragier on probationary police officers.

August 9, 1962.

Police and Fire Board

City of Lansing

Gentlemen:

The following police officers were hired on July 10, 1961, and have served the probationary period of one year.

Charles White
William Skinner
Lowell McKenzie
Carl Gallagher
Darrel DaFoe

David Switzer
Lynn Munshaw
George Gaukel
Martin Campbell

Inasmuch as the reports from the command officers are satisfactory on the probationary officers, I recommend that their appointments be confirmed.

Respectfully submitted,

CHARLES STRAGIER,
CHIEF OF POLICE.

By Commissioner Smith—

That the appointments of the officers be confirmed.

Supported by Commissioner Bos.

Carried.

COMMITTEE REPORTS

August 9, 1962.

Police and Fire Board

Lansing, Michigan

Gentlemen:

Due to the new work schedule to be placed in effect in the fire department, we recommend that the Board submit a request to the City Council for eight additional members for the fire department.

HOWARD V. SHEWELL,
CHARLES E. FORSYTHE,
WARD E. LANNING,
Ways and Means Committee.

By Commissioner Ames—

That the report of the Committee be adopted.

Supported by Commissioner Smith.

Carried.

August 9, 1962.

Police and Fire Board

Lansing, Michigan

Gentlemen:

The following bids were received to furnish fire hose for the fire department:

	1,000 ft. 1½"	3,000 ft. 2½"	
B. F. Goodrich.....	1.31 per ft.	1.97 per ft.	2% 10th
Bi-Lateral Fire Hose Company.....	1.25 per ft.	1.75 per ft.	2% 30 days
American LaFrance	1.32 per ft.	1.82 per ft.	2% 10th
Great Lakes Fire Equipment.....	1.45 per ft.	1.95 per ft.	

We recommend that the Board approve the purchase of 3,000 ft. of 2½ inch fire hose and 1,000 ft. of 1½ inch fire hose from the Bi-Lateral Fire Hose Company, and that this recommendation be submitted to the City Council for their approval.

LEO J. SMITH,
JOHN A. AMES,
WILLIAM J. MAHONEY,

Property and Purchasing Committee.

By Commissioner Smith—

That the report of the Committee be adopted.

Supported by Commissioner Lanning.

Carried.

August 9, 1962.

Police and Fire Board

Lansing, Michigan

Gentlemen:

Your Special Building Committee, Chief Keenoy and Collins Thornton inspected the two new fire stations with the architect, Bruce Hartwick. All corrections will be completed by August 15, 1962.

We recommend that these two new buildings be accepted, effective August 15, 1962, and that a copy of this report be submitted to the City Council.

JAMES F. ANDERTON.
JOHN A. AMES,
WILLIAM J. MAHONEY,
Special Building Committee.

By Commissioner Ames—

That the report of the Committee be adopted.

Supported by Commissioner Bos.

Carried.

REPORTS OF OFFICERS

Chief Stragier reported on the many compliments the department had received on the apprehension of the burglars who held up the Capitol Finance Company, including a resolution from the City Council floor. He also reported on the members of the department who are absent from duty on account of sickness.

Chief Keenoy reported to the Board on members of the fire department who are absent due to illness. He also asked permission from the Board to dismantle an old fire engine at Station No. 9, with the possibility that some of the parts could be used on other equipment.

Permission was granted by the Board.

Board adjourned.

DAVID M. DUNCAN,
Secretary.

OFFICIAL PROCEEDINGS OF THE POLICE AND FIRE BOARD OF THE CITY OF LANSING

Proceedings, September 12, 1962

The Police and Fire Board met in regular session and was called to order by Chairman James F. Anderton.

ROLL CALL

Present: Commissioners Ames, Anderton, Smith, Bos, Lanning, Shewell and Forsythe—7.

Absent: Commissioner Mahoney—1.

Commissioner Mahoney was excused from the meeting.

Mayor Bowerman and Councilman Preuss and Perrin were also present.

COMMUNICATIONS

The Board received a notice from Dr. B. E. McNamara that he was resigning as medical examiner for the police and fire departments, effective September 15, 1962.

By Commissioner Ames—

I move that his resignation be accepted, and that this Board extend its thanks and appreciation to Dr. McNamara for his fine service for our departments.

Supported by Commissioner Smith.

Carried.

The Board received a notice from the Personnel Director that arrangements have been completed with Dr. Robert June to act as the city physician to replace the retiring Dr. McNamara.

Received and placed on file.

The Board received an offer to act as department physician from Dr. H. J. Prall, M.D.

Received and placed on file, and the Secretary was ordered to acknowledge the offer.

Chief Keenoy presented a letter of thanks for the splendid cooperation of the fire

department at a small fire at the F. N. Arbaugh Company, from C. R. Knapp, President.

Received and placed on file.

The Board received a notice from Victor G. Leyrer, Planning Director, that capital improvement budgets should be submitted to the Planning Board by November 15, 1962.

Referred to the Ways and Means Committee.

Chief Stragier presented a request from Matron Virginia Peterson for reimbursement of \$3.00 to repair her glasses that had been broken by a disorderly prisoner.

By Commissioner Ames—

I move that her request for reimbursement be granted.

Supported by Commissioner Smith.

Carried.

Chief Stragier submitted a request to the Board for permission to attend the International Chiefs of Police conference at St. Louis, Missouri from October 6-11, 1962.

By Commissioner Bos—

I move that permission be granted.

Supported by Commissioner Smith.

Carried.

Chief Keenoy submitted a letter to the Board informing them that all equipment had been removed from old Number Two Fire Station at 1128 North Washington Ave.; and that he recommended that the building be turned back to the City Council. By Commissioner Bos:

I move that the City Council be notified that the former No. 2 fire station at 1128

North Washington Avenue is now vacated, and that this property is now turned over to them for their disposition.

Supported by Commissioner Lanning.

Carried.

COMMITTEE REPORTS

August 15, 1962

Police and Fire Board

Lansing, Michigan

Gentlemen:

Your Automobile and Apparatus Committee received the attached letter on August 13, 1962. The letter invites consideration of the consolidation of all fleet automotive insurance by all city departments.

This Committee secured opinions from the City Attorney and the Chairman of the Police and Fire Board. Inasmuch as the change in coverage is to be effective August 16, 1962, this Committee approved the change and informed the Director of Finance of our action.

WARD E. LANNING,
WILLIAM J. MAHONEY,
HILBERT J. BOS,

Automobile and Apparatus Committee.

By Commissioner Lanning—

I move the Committee report be adopted.

Supported by Commissioner Smith.

Carried.

RESIGNATIONS

September 11, 1962

Police and Fire Board

Lansing, Michigan

Gentlemen:

Patrolman William Devlin, Jr., has submitted his resignation, effective August 24th, which is herewith attached.

I recommend that the resignation be accepted.

Respectfully submitted,
CHARLES STRAGIER,
Chief of Police.

By Commissioner Smith—

I move the resignation be accepted.

Supported by Commissioner Bos.

Carried.

Chief Kenoy gave a report on members of his department on sick leave. He requested permission to put the new shift change in effect September 20, 1962, and permission was granted. He also asked permission to attend the International Association of Fire Chiefs Conference at Toronto, Canada September 23-28, 1962, and permission was granted.

Commissioner Anderton asked the councilmen present if the council had done anything regarding the hiring of eight additional members for the fire department. Councilmen Preuss and Perrin informed him that the Personnel Committee of the Council was working on the request.

Chief Stragier gave a report of one member of the police department on sick leave; and about a first aid training program that is being set up for the police department.

Chairman Anderton complimented the chiefs of both departments for the excellent training programs in effect in both departments.

Councilman Perrin complimented the Board, Chief Keenoy, Architect Bruce Hartwick and the contractors for the fine jobs done on the two new stations.

The Board adjourned.

WILLIAM R. GREW,
Secretary.

B/P

OFFICIAL PROCEEDINGS OF THE POLICE AND FIRE BOARD OF THE CITY OF LANSING

Proceedings, October 11, 1962

The Board met in regular session and was called to order by Chairman James F. Anderton.

ROLL CALL

Present: Commissioners Anderton, Bos, Lanning, Shewell and Smith.

Absent: Commissioners Ames and Forsythe.

Commissioners Ames and Forsythe were excused from attending the meeting.

Mayor Bowerman, Councilman Milks and Personnel Director Bodwin also attended the meeting.

The minutes of the previous meeting were approved as printed.

COMMUNICATIONS

Communication received from Lt. Col. Howard C. Zindel, 9510th Air Force Reserve Recovery Squadron, commending the fire department for the cooperation and assistance they received during their recovery exercises.

Received and placed on file.

Communication received from Inspector Smalley, Fire Prevention Bureau, thanking the Board for being permitted to attend the 13th Annual Michigan Fire Inspector's Conference at Kellogg Center, September 18th through 21st.

Received and placed on file.

Letter received from Letitia M. Kromko, thanking the police officers Felix Zuk, Joseph Reid and Charles White, for the assistance they gave her when she was involved in an accident on September 1st.

Received and placed on file.

Communication received from Det. Lt. Carter, thanking the Board for being per-

mitted to attend the Scientific Interrogation Seminar at Boston, during the week of August 20th.

Received and placed on file.

Communication received from Coronor Jack B. Holmes, thanking the Board and Detective Frank Hedley of the police department. Lt. Spillette, Fireman Bruce Miller, Ward Patterson and Leonard Labioda of the Fire Marshal's office for their assistance in removing a body in the 1300 block W. Washtenaw Street.

Received and placed on file.

Communication received from Detective Lieutenant Murphy thanking the Board for being permitted to attend the F.B.I. Retraining session at Milford, from September 11-13th.

Received and placed on file.

Communication received from Commissioner John Ames, commending the fire department for the splendid work they did on the morning of September 23, in keeping a major fire under control.

October 1, 1962.

Deputy Chief Robert Simmons

and Members of the

Lansing Fire Department:

We are well aware that the members of the fire department are employed to extinguish fires and protect lives and property of the citizens of Lansing. However, the outstanding service that was performed by the members of the department early Sunday morning, September 23, 1962 should not be taken for granted.

I am sure I am speaking for the entire Board and all City officials in commending every member of the department for the fine cooperation and untiring efforts put

forth during this fire. We were fortunate, indeed, there were no serious injuries or loss of life in a fire of this magnitude.

We have always felt we have one of the finest fire departments in the country, and a fine effort like this reaffirms our opinion. We are very appreciative for a difficult job well done.

Sincerely,

JOHN A. AMES,
Commissioner.

By Commissioner Lanning—

That a copy of the letter be placed on the bulletin boards in all the fire stations.

Supported and carried.

October 11, 1962.

Police and Fire Board

Lansing, Michigan

Gentlemen:

Fireman Gary Powers has completed the usual probationary period and has passed the required physical examination.

Reports from his officers indicate his work is satisfactory.

I recommend that his appointment to the fire department be confirmed.

Respectfully submitted,

M. J. KEENOY,
Chief.

By Commissioner Lanning—

That the appointment of Gary Powers be confirmed.

Supported by Commissioner Smith.

Carried.

October 11, 1962.

Police and Fire Board

City of Lansing

Gentlemen:

The following probationary patrolmen have served the customary one year probationary period in the police department.

John Baylis, Clement Hufnagel, James Opperman, Osler Rowe, Kenneth Craig, Daniel Koonter, Richard Pulford, Gene White, Lauren Winsor.

Inasmuch as the reports from the command officers are satisfactory on all the

officers, I recommend that their appointments be confirmed.

Respectfully submitted,

CHARLES STRAGIER,
Chief of Police.

By Commissioner Bos—

That the appointments be confirmed.

Supported by Commissioner Smith.

Carried.

September 24, 1962.

Police and Fire Board

Lansing, Michigan

Gentlemen:

Your Men and Discipline Committee conducted a meeting to review charges against Engineer Jack Burris for violation of the Rules and Regulations of the Lansing Fire Department.

As a result of this hearing, the following disciplinary action was taken:

Effective September 30, 1962 Engineer Jack Burris is reduced to the rank of Fireman for a period of six months, at which time his case will be reviewed, and that he repay to the department the time he was off duty during his suspension.

JOHN A. AMES
LEO J. SMITH
HOWARD V. SHEWELL
Men and Discipline Committee.

By Commissioner Shewell—

That the report of the Committee be adopted.

Supported by Commissioner Smith.

Carried.

October 11, 1962.

Police and Fire Board

City of Lansing

Gentlemen:

Your Committee on Men and Discipline recommends the following promotions in the Police Department, effective October 14th.

That Chief Dispatcher William Boggs be promoted to Assistant Radio Engineer, to fill the vacancy caused by the retirement of Carter McCormick, and that Patrolman

Alex Hnatiw be promoted to Chief Dispatcher.

Respectfully submitted,

J. A. AMES,
Commissioner.

L. J. SMITH,
Commissioner.

H. V. SHEWELL,
Commissioner.

Committee on Men and Discipline.

By Commissioner Shewell—

That the report of the Committee be adopted.

Supported by Commissioner Smith.

Carried.

COMMITTEE REPORTS

September 24, 1962.

Police and Fire Board

Lansing, Michigan

Gentlemen:

We recommend that Fireman Benedict Novello be promoted to the rank of Engineer in the Fire Department to fill a vacancy that now exists, effective September 30, 1962.

JOHN A. AMES
LEO J. SMITH
HOWARD V. SHEWELL
Men and Discipline Committee.

By Commissioner Smith—

That the report of the Committee be adopted.

Supported by Commissioner Lanning.

Carried.

October 11, 1962.

Police and Fire Board

Lansing, Michigan

Gentlemen:

We recommend the following transfer in the Fire Department budget be approved

and be submitted to the City Council for their approval:

\$1,000.00 from 1B1 Fire Fighting Salaries to 1B15 Medical and Hospital Bills.

This transfer is needed because the Medical and Hospital fund is now depleted.

HOWARD V. SHEWELL
CHARLES E. FORSYTHE
WARD E. LANNING
Ways and Means Committee.

By Commissioner Lanning—

That the report of the Committee be adopted.

Supported by Commissioner Bos.

Carried.

REPORTS OF OFFICERS

Inspector O'Toole reported to the Board on sick and injured members of the Police Department. He also reported on the progress being made on creating a division in the Youth Bureau to police obscene literature that is displayed and sold at the newsstands in the City. He also reported on the number of members of the Police Department who took instructions on artificial respiration by using the dummy, and the number who had not completed the instructions, but would still do so.

Chief Keenoy reported to the Board on the sick and injured member of the Fire Department. He also reported the work being done on the six year plan, and the work being done by the department for "Fire Prevention Week." He also reported to the Board the departments responsibility on portable schools in some of the adjoining areas. Chief Keenoy reported to the Board on some of the special equipment displayed at the recent convention.

Commissioner Shewell read a paper to the Board on suggested personnel changes for both departments, which would stress more discretion to be used by the executive heads, and placing the decisions on such matters with the heads of the departments.

Chairman Anderton asked Mayor Bowerman and Councilman Milks if they had any remarks they wished to address to the Board, or any comments they wished to make. They were advised there were none at this time.

RESOLUTIONS

October 11, 1962.

Mr. Carter McCormick

207 N. Foster Avenue

City of Lansing

Dear Mr. McCormick:

It was resolved by the Police and Fire Board that a letter be directed to you, expressing the appreciation of the Board, for your many years of faithful service in the radio division of the Police Department.

We have always felt that the radio division of the Police and Fire Department is

a vital unit in our public safety system, and that it was in competent hands.

It is the wish of this Board, that you will enjoy many years of happiness and good health in your retirement.

Sincerely yours,

JAMES F. ANDERTON,
Chairman,

Police and Fire Board.

Board adjourned.

DAVID M. DUNCAN,

Board Secretary.

OFFICIAL PROCEEDINGS OF THE POLICE AND FIRE BOARD OF THE CITY OF LANSING

Proceedings, November 8, 1962

The Police and Fire Board met in regular session and was called to order by Chairman James F. Anderton.

ROLL CALL

Present: Commissioners Ames, Anderton, Lanning, Shewell and Forsythe—5.

Absent: Commissioners Smith and Bos—2.

Commissioners Smith and Bos were excused from the meeting.

Mayor Bowerman and Councilmen Milks and Preuss were also present.

The minutes of the previous session were approved as printed.

COMMUNICATIONS

The Board received a letter of commendations for the excellent cooperation of Chief Keenoy and fire department personnel, Fire Marshal Robert Foster and the members of the police department for their excellent services during the Amedeo fire from William Ruble and Charles Taylor of the American Bank and Trust Company.

Received and placed on file.

The Board received a letter and car stickers for car parking, with regulations, in the basement of the City Hall.

Received and placed on file.

The Board received a letter from Stanley G. Peck, Sr., Chairman of the Council Committee on Personnel, requesting adherence to four procedures for the 1963-1964 budget hearings.

Referred to the Ways and Means Committee.

Chief Keenoy submitted a letter of thanks from Harry C. Peters, Plant Pro-

tection Chief of the Motor Wheel Corporation, for the fire extinguisher demonstration presented by members of the Fire Prevention Bureau to the shop foremen.

Received and placed on file.

Chairman Anderton requested approval to submit the following information to the City Council for funds needed in the fire department to hire four additional firemen and 1 Clerk, and additional funds for the Medical and Hospital appropriation.

Lansing City Council

Lansing, Michigan

Gentlemen:

The following additions of funds will be needed to hire four Firemen I and one Clerk 1 A, effective December 1, 1962, for the fire department:

1A Uniforms	\$ 425.00
1B1 Salaries	12,248.32
1D1 Salaries	1,950.00
1B7 Fire Fighting Equipment	204.00
	<u>14,827.32</u>

Police and Fire Pension contributions \$ 1,945.03

Michigan Hospital contributions 39.50

1,984.53

1B15 Medical and Hospital bills \$ 2,000.00

Total \$18,811.82

The present balance in 1B15, Medical and Hospital bills in the fire department budget is insufficient to take care of the medical bills for the department the balance of the fiscal year.

Very truly yours,

JAMES F. ANDERTON,
Chairman.

By Commissioner Lanning—

I move we approve the request for additional funds. Supported by Commissioner Ames.

Carried.

The Board received a letter from City Attorney Jack Warren relative to bill submitted by Brown Brothers, Inc. for services rendered during the Amedeo building fire. His opinion stated that there would appear to be little or no question but what this is a proper expenditure involved with the fighting of the fire.

By Commissioner Lanning—

I recommend that we refer this invoice to the City Council for their action. Supported by Commissioner Shewell.

Carried.

Chairman Anderton presented a letter from Mrs. George Dines, Special Events Chairman of the Greater Lansing Cystic Fibrosis Foundation, expressing thanks for the fine job the police department did in sponsoring the Coin cards for the 1962 campaign; and inviting the officers of the police department to adopt the Cystic Fibrosis Coin Cards as their charity in 1963.

Received and placed on file.

RESIGNATIONS AND APPLICATIONS

The Board received a request from William J. Devlin, Jr. to be reinstated in the police department.

By Commissioner Ames—

I move that his request be denied. Supported by Commissioner Shewell.

Carried.

Chief Keenoy informed the Board that he had been notified that Deputy Chief Orler has made application to be retired on pension from the department effective November 19, 1962; and that Captain Robert Baker has made application to be retired on pension from the department effective December 9, 1962.

By Commissioner Ames—

I move the retirements be accepted. Supported by Commissioner Lanning.

Carried.

COMMITTEE REPORTS

November 8, 1962

Police and Fire Board

City of Lansing

Gentlemen:

Your committee on Education was contacted by Chief Stragier on October 23rd, with reference to permitting Lieutenant Donald Jackson to attend the Police Management Institute at Michigan State University from November 5th-9th.

It was the recommendation of your committee that Lieutenant Donald Jackson be instructed to attend the Police Management Institute.

Respectfully submitted,

C. E. FORSYTHE,
L. J. SMITH,
J. A. AMES,
Committee on Education.

By Commissioner Forsythe—

I move that the committee report be adopted. Supported by Commissioner Shewell.

Carried.

November 8, 1962

Police and Fire Board

City of Lansing

Gentlemen:

The police department advertised for bids to furnish the department with fifteen new automobiles, and to trade in thirteen 1962 Oldsmobile sedans.

The bids will be opened at 3 p.m. on Wednesday, November 14th by the City Clerk and the Director of Finance, and will be submitted to the Police department for recommendations to award.

Your committee on Automobiles and Apparatus will review the bids for the police department. It is the request of the committee that we be given power to act on the bids and submit our recommendations to the City Council for approval.

Respectfully submitted,

W. E. LANNING,
H. J. BOS,
Committee on Automobiles
& Apparatus.

By Commissioner Lanning—

I move that the Committee's request be granted. Supported by Commissioner Ames.

Carried.

November 8, 1962

Police and Fire Board

City of Lansing

Gentlemen:

The police department advertised for bids to purchase a new $\frac{1}{2}$ ton pickup truck, and to trade in a 1937 Chevrolet $\frac{1}{2}$ ton pickup truck. Bids were received by the City Clerk and opened at 3 p.m. on November 7th by the Clerk and the Director of Finance.

Your committee on automobiles and apparatus reviewed the six bids received by local automobile dealers, and recommends that the low bid of \$1,721.15 net difference submitted by the Bud Kouts Company to furnish a $\frac{1}{2}$ ton Chevrolet pickup truck be accepted, and that a copy of the committee report be submitted to the City Council for approval.

Respectfully submitted,

W. E. LANNING,
H. J. BOS,
Committee on Automobiles
& Apparatus.

By Commissioner Lanning—

I move that the committee report be adopted. Supported by Commissioner Ames.

Carried.

REPORT OF OFFICERS

Chief Stragier reported on members on sick leave, informed the Board that future annexation would indicate the addition

of 12 members to his department, and that four promotions to the detective division would be desirable.

Chief Keenoy reported on members on sick leave, and explained the six year plan that will be submitted to the Planning Board.

Chairman Anderton requested the members of the Board to elect a Vice-Chairman of the Board for the remainder of the term of office of William J. Mahoney.

By Commissioner Ames—

I nominate Commissioner Shewell for Vice Chairman. Supported by Commissioner Lanning.

Carried.

Commissioner Ames suggested that members of the police department, and members of the fire department working other than the two platoon hours, be given an opportunity to trade time in order to have time off comparable to the fire fighting division. Both chiefs entered the discussion, explaining that time off periods were granted whenever possible and when efficiency was not impaired.

Mayor Bowerman addressed the Board regarding Civil Defense arrangements and the need for a director; and the possibility of training auxiliary firemen and policemen. Councilman Milks suggested that a program on a federal level, or possibly a state level should be instituted so cities would have a definite course to follow.

The Board adjourned.

WILLIAM R. GREW,
Secretary.

OFFICIAL PROCEEDINGS OF THE POLICE AND FIRE BOARD OF THE CITY OF LANSING

Proceedings, December 4, 1962

The Board met in regular session and was called to order by Chairman James F. Anderton.

ROLL CALL

Present: Commissioners Ames, Anderton, Bos, Johnson, Lanning, Shewell and Smith—7.

Absent: Commissioner Forsythe—1.

Commissioner Forsythe was excused from attending the meeting.

The minutes of the previous session were approved as printed.

Commissioner Donald Johnson was welcomed to the Board by Chairman Anderton, and presented with his official badge.

COMMUNICATIONS

Letter received from Walter Kuhfal, 2600 Pattengill Ave., which was referred to the Board from the City Council, requesting payment of \$53.11 for damages to a door which was broken by members of the Fire Department when they answered a call on November 12th.

By Commissioner Ames—

That the matter be referred back to the City Attorney.

Supported by Commissioner Bos.

Carried.

Letter received from Patrolman Jack Fraser requesting permission to negotiate for a settlement for injuries he received in an accident on October 16, 1962 while riding a police motorcycle on duty, at which time he was struck by a motor vehicle driven by Roy Perry, 1504 Ballard St., Lansing.

By Commissioner Lanning—

That the officer be permitted to negotiate

only, for settlement. That final settlement shall have the approval of the City Atty.

Supported by Commissioner Smith.

Carried.

Letter received from Gary Thomas, President of the Lansing Fire Fighters Association, requesting a joint meeting with the Police Board and a committee consisting of a member from the International Association of Fire Fighters, a member of the Michigan State Association and three members from the Fire Department, to discuss the subject of officers belonging to the International Union.

By Commissioner Ames—

That a letter be directed to Mr. Thomas advising him that the Board will be glad to meet with the members of the Fire Department at anytime, but the meeting shall not include outsiders, but limited to members of the Fire Department only, and that when such a meeting is requested, the topic to be discussed shall be mentioned in the letter requesting the meeting.

Supported by Commissioner Smith.

Carried.

Letter received from Lieutenant Donald Jackson, thanking the Board for being permitted to attend the Police Management Institute at Michigan State University from November 5th to the 9th.

Received and placed on file.

Letter received from Elliot Tyler, Principal of Everett Elementary School for the skit presented by members of the Fire Department. Mr. Tyler commented that the skit was educational, humorous and enjoyed by the pupils and teachers, and had much to offer in the way of fire safety.

Received and placed on file.

COMMITTEE REPORTS

December 4, 1962.

Police and Fire Board

Lansing, Michigan

Gentlemen:

We recommend the following promotions, effective December 9, 1962 to fill vacancies that exist in the Fire Department:

Captain Joseph Burtraw to Deputy Chief.

Engineers Lawrence Smith and Jack Cushman to Lieutenant.

Firemen Lawrence Gunnell and Floyd Ziolkowski to Engineer.

JOHN A. AMES,
LEO J. SMITH,
HOWARD V. SHEWELL,
Men and Discipline Committee.

By Commissioner Ames—

That the report of the Committee be adopted.

Supported by Commissioner Lanning.

Carried.

December 4, 1962.

Police and Fire Board

City of Lansing

Gentlemen:

Bids were received by the Police Department to purchase six new motorcycles, and publicly opened on November 21 in the City Council chambers.

One bid was received from the Harley-Davidson Sales and Service of Lansing to furnish six new 1963 Harley-Davidson motorcycles, to trade in six 1960 Harley-Davidson motorcycles for a net difference of \$7,682.30.

Your Committee on Automobiles and Apparatus reviewed the bid from Harley-Davidson Sales & Service, and recommends that it be accepted.

Respectfully submitted,

W. E. LANNING,
Commissioner.

H. J. BOS,
Commissioner.

D. F. JOHNSON,
Commissioner.
Committee on Automobiles
and Apparatus,
Police and Fire Board.

By Commissioner Lanning—

That the report of the committee be adopted.

Supported by Commissioner Bos.

Carried.

November 20, 1962.

Police and Fire Board

Lansing, Michigan

Gentlemen:

Your Men and Discipline Committee interviewed the following applicants for the Fire Department:

Robert Burgdoff	Henry James
Daniel Decker	Thomas Merchant
Henry Houghtaling	James Wood

We recommend that they be appointed probationary firemen, effective December 9, 1962, after passing physical examinations and qualification requirements.

JOHN A. AMES,
LEO J. SMITH,
HOWARD V. SHEWELL,
Men and Discipline Committee.

By Commissioner Ames—

That the report of the Committee be adopted.

Supported by Commissioner Shewell.

Carried.

December 4, 1962.

Police and Fire Board

Lansing, Michigan

Gentlemen:

We have received the following bids for floor machines for the Fire Department:

Model 17, motor center mounted:

Michigan Products \$312.80

Michigan Company 302.39

Model 17, motor offset 45 degrees
for maximum balance:

The Kent Co. \$417.00 less 1%

Michigan Company 369.75 less 1%

We recommend the purchase of two Model 17 Kent floor machines with 45 degree offset motor from the Michigan Company.

LEO J. SMITH,
JOHN A. AMES,
Property and Purchasing Committee.

By Commissioner Smith—

That the report of the Committee be adopted.

Supported by Commissioner Ames.

Carried.

REPORTS OF OFFICERS

Chief Stragier filed copies of accident reports which involved Patrolman Richard Hinman and Richard Miles, who received personal injuries while driving Police equipment on duty.

Received and placed on file.

Chief Stragier reported to the Board on sick and injured members of the Police Department. He also reported to the Board on special training members of the department had received from the Michigan Bell Telephone Company on the use of the telephone. A fifteen page report was given to each member of the Board outlining the need for additional man-power and equipment by the Police Department when the newly annexed territory becomes part of the City.

By Commissioner Lanning—

That a copy of the report showing the needs of the Police Department for additional manpower and equipment be given to Mayor Bowerman and each member of the City Council.

Supported by Commissioner Bos.

Carried.

Chief Stragier also reported to the Board on some of the problems that the department will encounter when the new I-96 highway is opened this month.

Chief Keenoy reported to the Board on some of the problems the Fire Department will face when the I-96 highway is opened. He was instructed to contact Traffic Engineer Hayes to work out something on traffic control before the official opening of the highway. Chief Keenoy also reported on sickness in the department.

Chief Keenoy invited members of the Board to attend the party at No. 1 Fire Station given each year for the children afflicted with muscular dystrophy, which will be held at 7 p.m. on Tuesday, December 11th.

RESOLUTIONS

By Commissioner Lanning—

That starting with the month of January 1963, that the regular monthly meeting date of the Police and Fire Board shall be changed to the second Tuesday of the month, instead of the 2nd Thursday.

Supported by Commissioner Bos.

Carried.

Board adjourned.

DAVID M. DUNCAN,
Secretary.